

Human Anatomy EEB 240  
Spring 2018

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Include course title or number in subject line of all emails.

I do not typically check email evenings or weekends.

Office hours : TR 10:00 - 12:00, T,W,R 1:30-3:30

Text: Martini et al Human Anatomy 9<sup>th</sup> edition (any recent edition will be acceptable)

Date	Lecture topic	Reference
Jan. 11	Anatomical terminology	1
16	Cell Structure	2
18	Tissues	3
23	Integument	4
25	Bone	5
30	Articulations	6,7,8
Feb. 01	Muscle	9,10,11
06	Exam 1	
08	Nervous system Introduction	13
13	Nervous system Spinal cord	14
15	Nervous system Brain	16
20	Nervous system Peripheral Nervous system Spinal nerves	14
22	Nervous system Peripheral Nervous system Cranial nerves	16
27	Nervous system Sensory structures 1	18
Mar. 01	Exam 2	
06	Nervous system Sensory structures 2	18
08	Cardiovascular Heart	21
13	Spring Break No class	
15	Spring Break No class	
20	Nervous system Autonomic Nervous system	17
22	Cardiovascular Vessels and circulatory pathways	22
27	Nervous system Nerve Pathways	15
29	Exam 3	
April 3	Respiratory system	24
05	Digestive system	25
10	Digestive system	25
12	Urinary system	26
17	Reproductive system	27
19	Reproductive system	27
24	Blood and Lymphatic system	20,23
26	Surface and Cross-Sectional Anatomy	12
May 08	Exam 4 12:30-2:30	

I suggest you bring your text to class since I will periodically refer

to figures and flowcharts from the text during lecture.

week of	Laboratory Schedule
Jan. 15	Bone
22	Bone
29	Muscle
Feb. 05	Bone and muscle
12	Exam 1
19	Nervous system
26	Nervous system
March 05	Cardiovascular system
12	Spring break No class
19	Cardiovascular system
26	Nervous/cardiovascular system
April 02	Exam 2
09	Digestive, Respiratory, Urinary, Reproductive
16	Digestive, Respiratory, Urinary, Reproductive
23	Exam 3

Timing and coverage of the course may vary from this schedule at the instructor's discretion.

Grading	60% lecture	40% lab
	Lecture grade	based on 4 objective style exams
	Lab grade	based on 3 lab practical exams

#### Tardiness

You should make every effort to be ready to start class at class time. An occasional tardy is understandable but consistent tardiness may influence your grade. You will not be given extra time on an exam if you arrive after the exam has started.

#### Cell phones

Turn off your cell phone during class time. These devices are increasingly becoming a disruption to classes. If there is a silent mode you may use it if it is truly silent. You may not use cell phones during class time in lecture or in lab. Repeated violations of this request will result in a 1%

deduction from your final average in the course. Certain rare family or job responsibilities require cell phone or pager use during class time. These must be cleared with the instructor before class. Pager and cell phone use during exams is strictly forbidden.

#### Cheating

Academic dishonesty will not be tolerated. If I have evidence of you cheating on a test I will assign a grade of AF@ for the entire course. Cheating includes but is not limited to use of notes or text during a test, looking at another student=s test during the test or communicating with anyone except the instructor during the exam.

You may not leave the classroom during a test. If you must leave during the test turn in your paper as you leave. If you left for a medical reason we can discuss arrangements for making up the portion of the test you did not complete.

You may not answer a cell phone or look at any form of text messaging during the exam. Such contact is an inappropriate communication and will be considered cheating. If you make such a contact through habit you must immediately turn in your test. If this occurs during a major exam we can discuss arrangements for making up the uncompleted portion of the exam at another time.

#### Missed Exams

Missed exams and exam cut short by reasons listed above can only be made up with permission of the instructor. Granting a makeup is not automatic. In general medical or close family emergencies will be granted a makeup. Documentation may be requested. Work or social conflicts are not acceptable reasons. This policy may be a little more lenient if I am notified at least a week in advance of the test. Makeup exams may be different from the exams given in class.

#### Course grade

A 90-100% B 80-89% C 70-79% D 60-69% F below 60%

+ grades

are generally assigned to students with averages within 2% points of the letter grade cutoff. (88% B+, 78% C+)

- grades

will be rarely used to give a higher grade to students

I will be glad to discuss your grades or the grading policy at any time.

## Lab rules

Lab material must remain in the lab. Removal of bones, models or other material from the lab will result in a grade of F for the person(s) responsible. Violation of this rule by a single individual will have adverse effects on the entire class including but not limited to restrictions on additional lab times, bonus questions and the use of a time consuming "check in/ check out" security policy for model use. In addition book bags, large purses and jackets will be banned from lab. Each student is responsible for reporting any violation of this rule.

Take reasonable care of the lab material. Many of the models and specimens are easy to break. If you break or notice broken lab material please inform the instructor immediately so that the material can be repaired.

Do not point at models or bones with a pen or pencil. Use the paper clips or dissecting pins provided as pointers.

Clean up after yourself.

Return models to the appropriate areas at the end of class.

No photography is allowed within the anatomy lab. Photos of all the models in the lab may be found online. Photos of the cadavers show great disrespect for the person. Photography of cadavers will result in you being banned from the lab for the remainder of the semester and confiscation of the camera (phone, tablet, computer ect.) used until all photograph can be completely removed.

Violation of these rules may result in deductions from the lab exam grade or expulsion from the class.

You may attend another lab to make up a missed lab or for extra lab time. There is limited space in each lab

section for this. The number of students allowed in the each lab is up to the discretion of the laboratory instructor. Admission to these additional lab times is on a "first come first served basis". There will be a lab time open to all students from 2-3:30 on Tuesdays and Thursdays (just before lecture). No extra lab time will be available the week of a lab exam.

Lab exams missed for acceptable reasons may be made up during the week of the lab exam with the permission of your lab instructor and the permission of the lab instructor of the section in which you wish to take the makeup exam. Exams will vary somewhat between instructors but the exam given will be used to determine your grade with no modifications. If you cannot schedule a makeup during the week of the exam you can schedule a makeup with the lecture instructor for a later date. This makeup exam will be a different format with fewer questions.